



**Tees Valley Arts**  
**Somewhere To Turn To**  
**Film-maker's brief:**

**Context:**

TVA, a participatory arts organisation based in Middlesbrough and working across the Tees Valley, has delivered arts projects and initiatives across varied sectors for over thirty years. TVA has experience of working with vulnerable client groups, and in challenging sectors.

TVA has been awarded funding by the Cleveland Police and Crime Commissioner, to make a short information film, c6 minutes in length, provisionally entitled 'Somewhere To Turn To'.

The film will outline what services are available to people in the Cleveland Police Area (Hartlepool, Middlesbrough, Redcar and Cleveland, Stockton on Tees), which agencies provide them, and indications of how to contact them, to people who have experienced sexual violence, or think they may have been the victims of sexual assault (circumstances which may arise through eg alcohol or drugs, or concerns about meaningful consent), or who have experienced such abuse in the past. The film will inform people, most importantly those for whom this information has personal relevance, about where to turn, and what might happen next, following acts of sexual violence, or whenever the need to deal with historic abuse becomes acute.

The film will provide this information, specific to the Cleveland Police Area, and will have a tone of welcome and acceptance, so that eg if it were to be shown to a random group of adults, all would learn about services in their area, but anyone amongst them who had been assaulted or raped at some point previously would feel that she could contact an organisation which would help her deal with lingering damage. Also, getting this information out there, would mean that anyone who had seen the film and who was subsequently assaulted would know that supportive organisations do exist, and thus she would be more likely to report (even if she couldn't remember precise details of agencies) – which is so important. (Although I am using the female pronoun for victims throughout this document, services for men will also be referenced.)

The film will focus on procedures, eg at point of reporting a recent attack, and services available (and what happens next) through the Police, the SARC and Arch, whilst referencing other relevant providers. Some creative consultation will be done with service users (who may, of course, not want to be identified), to include some direct personal experiences of users of the services.

The film makers will be responsible for preparation of 'narrative arc' of film, of any script/ voice –over content, of questions for contributors and appropriate/ fair presentation of their responses, etc in consultation with and subject to the approval of TVA throughout.

The film-maker/s may wish to use elements of animation, nature and extent of this (if any) is to be agreed in advance with TVA (once the project is underway), and to be achieved within the fees as outlined below (there is no additional budget).

The film-makers must comply with all guidance from TVA (as representing all contributors) as to protocols for titling, any names and references, any logos or other identifiers, and any use of pre-existing music or still imagery. Owing to the sensitive nature of the issues, TVA may require the film-makers to comply with certain protocols regarding matters such as retention of images, surrender of recorded materials etc.

The film-maker/s will be contracted and managed by TVA, and there will also be a reference group which includes representatives of key organisations, as the content and tone of information and messages conveyed will need to be correct.

### **Dissemination of the film:**

The film will subsequently be provided, through the office of the Police and Crime Commissioner and through the key agencies, for use in a variety of settings, including universities and colleges, work places, women's groups, health settings and so on.

It is intended that the film will be completed in time to be launched at the National Conference on Sexual Violence, which is being organised for February 2016 by CEO Arch NE, and this event will thus be the catalyst of promotion of awareness of the film's existence to the sub-regional sector.

### **Outline schedule:**

- Filming/ consultation/ interviews/ referral to steering group etc all ongoing **Sept 15 – Dec 15**
- edit **Jan 2016**
- launch - national conference **Feb 2016**

Once the film-makers/s is appointed, a more detailed schedule with project milestones will be drawn up with TVA.

### **Fees:**

**Film-maker/s:** to include all preparation and post production/ editing; all interviewing and filming; all scripting and similar activity; all meetings and liaison; all communications; all consultation with TVA and sectoral partners; all preparation and provision of drafts/ amending; all hiring, insuring, transport and provision of all equipment including for any animation; all commissioning of animator/s, graphic artists, voice overs etc; all permissions/ use of pre-existing imagery or music; all consequent expenses.

**Total fee: £5000**

### **To apply:**

Please send an application – no longer than two sides A4 – outlining: the named lead applicant, partner personnel and the nature of the partnership eg established company,

affiliation of creative partners etc; your reasons for applying; your previous relevant experience, and that of any additional personnel, including successful delivery of previous projects; your general approach and understanding of the time constraints; your access to appropriate equipment/ skilled specialists/ resource; your ability to travel across the Tees Valley; your understanding of the sensitivity of the sector and any issues that may present in terms of approach.

Plus a (max) one side A4 outline budget breakdown of the total fee.

Plus links to three films/ excerpts you have previously made.

**This must reach TVA by 5pm Thursday 13<sup>th</sup> August 2015.**

**Interviews will be held at TVA premises on the morning of Thursday 20<sup>th</sup> August 2015.**

**Please note:**

Candidates invited for interview must be able to provide evidence of Public Liability Insurance and Public Indemnity Insurance, without which no appointment can be made.